

www.weddingbyben.com

✉ 11472, Queenswood, Pretoria, 0121
 ☎ 082 343 5770
 012 323 7534 Office
 012 323 7534 Fax
 bennieerasmus@telkomsa.net

Dear Lovebirds !!

Thanks for doing business with me. Please complete the booking forms and send it back to me as soon as possible.

We are a team of professionals in private practice. I will always book myself first and then give duplicate weddings to the other Pastors. I have absolute confidence and faith in their abilities to provide excellent service.

When you have decided to make use of our service and have sent the booking form back, all I need is confirmation that the deposit has been paid and then we only need to meet each other within the last two weeks before the wedding to discuss the ceremony and make sure that all the documentation is in place. Please contact me closer to your wedding date to make an appointment to come to see me.

Legalities:

1. A **Form BI 32A** is needed if any party is under the age of 18.
2. If the Bride and Bridegroom is younger than 15, permission to the marriage is needed from The Commissioner of Child Welfare.
3. A **Form BI 31** is needed if any party does not have an SA ID Document
4. If any party is divorced a photo copy of the final decree of divorce is needed
5. If any party is a widower or widow a copy of the death certificate is needed.
6. If any party is not a South African Citizen, copies of your Passport are needed and a **Form BI 31** is needed.

I will need all documentation and full payment BEFORE the date of your wedding:

1. Clear Copies of your ID Documents.
2. Above mentioned documents – if applicable.
3. Letter from your Lawyer if you have set up an Anti Nuptial Contract.
4. **The costs involved:**
 - a. Pulpit /Ceremony Fee: R800.00 (R300.00 deposit to confirm booking and the balance when we meet to discuss the wedding ceremony)
 - b. Traveling Fee from Montana, Pretoria:

1- 200km	R300.00
200- 400km	R400.00
400km+	R2.00 per km

This covers the cost to and from the venue.
 - c. Unabridged Marriage Certificate: R400.00 (If you are going to live in an other country than South Africa)
 - d. Legalities: Marriage certificate and registration of marriage:
No Charge

NB: Deposits and Payments are Non Refundable if booking is cancelled.

Banking details: BHI Erasmus
 NEDBANK
 Savings Account: 2644499860
 Branch: Silverton Pretoria
 Branch Code 164445

**NB: Bank Ref: YOUR FIRST NAMES & DATE OF THE WEDDING
 e.g.: Chris/Gwen 121109**

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BOOKING FORM

Date of Wedding: _____ Time: _____

Name & Surname: _____

Tel: _____ Fax: _____

Email: _____

Ceremony: English or Afrikaans _____

Civil or Christian: _____

Theme of Wedding: _____

Venues address and contact details: _____

Deposit Paid: Yes / No Date _____ Balance date _____

Amount Paid: R _____ Amount paid: R _____

Where did you hear about me? Internet Friend Magazine

Other _____

**Please send your Booking and Application Forms back to me A.S.A.P.
Any other documentation can be handed in when we meet to discuss your
ceremony.**

Receipt of Booking Form and proof of payment of deposit will confirm booking.

NS: Please include date of planned wedding in all correspondence.

INFORMATION NEEDED FOR REGISTRATION OF MARRIAGE

1. Planned Date of Wedding: _____ Time: _____
2. **Name address and telephone of venue:** _____

3. Distance from Montana, Pretoria to the Venue: _____

PERSONAL INFORMATION

INFORMATION OF THE GROOM / MAN :

- 1 ID number: _____
2. Surname: _____
3. Forenames in Full: _____
Name you are called by friends and family: _____
4. Date of Birth: _____
5. Present Marital Status: _____
6. Country of Birth: _____
7. Telephone Numbers (Work) _____ (Home) _____
Cell Phone: _____ Email: _____

INFORMATION OF THE BRIDE / WOMAN:

1. ID number: _____
2. Maiden Name (Surname you were born with) _____
3. Present Legitimate Surname: (As in ID document) _____
4. Forenames in Full: _____
Name you are called by friends and family: _____
5. Date of Birth: _____
6. Present Marital Status: _____
7. Land of Birth: _____
8. Telephone Numbers (Work) _____ (Home) _____
Cell Phone: _____ Email: _____

9. In terms of section 26 (1) of the Birth and Death Registration Act, as amended, a woman after her Marriage may:

- (a) assume her husband's surname;
- (b) resume a surname, which she bore at any prior time,
- (c) join her maiden surname or previous married surname with that of her husband or
- (d) retain her Maiden name.

Pleased indicate in writing the surname under which you wish to be recorded in the populations register.

PERMANENT RESIDENTIAL ADDRESS OF MARRIED COUPLE AFTER MARRIAGE:

OTHER INFORMATION

In or out of Communal of Property: _____

If **OUT OF COMMUNAL OF PROPERTY** a receipt from a lawyer is needed.

We hereby agree to the terms and conditions of this booking.

Signed at _____ on this _____ day of _____ 2010

GROOM

BRIDE