

WEDDING BY BEN

✉ 11472, Queenswood, Pretoria, 0121

📞 082 343 5770

☎ 012 800 1690 Office

📠 012 800 1690 Fax

🌐 <http://www.weddingbyben.com>

📧 bennieerasmus@telkomsa.net

Dear Couple-to-be....

We are related professionals in private practice.

Our team offers a dynamic, diverse and holistic approach to psycho- social issues.

Thanks for doing business with us.

Please complete the booking forms and send it back to me as soon as possible.

When you have decided to make use of our service sent the booking form back, all I need is confirmation that the deposit has been paid.

I will contact you to make an appointment as soon as possible to discuss the ceremony and make sure that all the documentation is in place.

Legalities:

1. A **Form BI 32A** is needed if any party is under the age of 21.
2. If the Bride is younger than 15 and the Bridegroom is younger than 18, permission to the marriage is needed from The Commissioner of Child Welfare.
3. A **Form BI 31** is needed if any party does not have an SA ID Document
4. If any party is divorced a photo copy of the final decree of divorce is needed
5. If any party is a widower or widow a copy of the death certificate is needed.
6. If any party is not a South African Citizen, copies of your Passport are needed and a **Form BI 31** is needed.

I will need all documentation and full payment BEFORE the date of your wedding:

1. Clear Copies of your ID Documents.

2. Mentioned documents – if applicable.

3. **The costs involved:**

a. Pulpit /Ceremony Fee: R800.00 (R300.00 deposit to confirm booking)

b. Balance when we meet to discuss the wedding ceremony.

c. Traveling Fee from Queenswood, Pretoria:

0-200km – R300.00

200-400km – R400.00

400km+ – R2.00 PER KM

This covers the cost to and from the venue.

d. **Legalities: Marriage certificate and registration of marriage:
No Charge**

NB: Deposits and Payments are Non Refundable if booking is cancelled.

Banking details:

BHJ Erasmus

Ned bank Savings account 2644499860


Branch: Silverton Pretoria


Branch Code164445


**NB: Bank Ref: YOU'RE FIRST NAMES & DATE OF THE WEDDING e.g.: Nick/Gwen
261006**

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BOOKING FORM

Date of Wedding: _____ Time: _____

Name & Surname: _____

Tel: _____ Fax: _____

Email: _____

Ceremony: English or Afrikaans _____

Venues address and contact details: _____

Deposit Paid: Yes / No

Date of payment / deposit into bank account: _____

Amount Paid: R _____

Where did you hear about me? Internet / Friend / Magazine / Other: _____

**Please send your Booking and Application Forms back to me A.S.A.P.
Any other documentation can be handed in when we meet to discuss your
ceremony.**

Receipt of Booking Form and proof of payment of deposit will confirm booking.

NS: Please include date and time of planned wedding in all
correspondence.

INFORMATION NEEDED FOR REGISTRATION OF MARRIAGE

1. Planned Date of Wedding: _____ Time: _____

2. **Name and address and telephone of venue:** _____

3. Distance from Waverley, Pretoria to the Venue and to return: _____

INFORMATION OF THE GROOM / MAN :

1 ID number: _____

2. Surname: _____

3. Forenames in Full: _____

Name you are called by friends and family: _____

4. Date of Birth: _____

5. Present Marital Status: _____

6. Country of Birth: _____

7. Telephone Numbers (Work) _____ (Home) _____

Cell Phone: _____ Email: _____

INFORMATION OF THE BRIDE / WOMAN:

1. ID number: _____

2. Maiden Name (Surname you were born with) _____

3. Present Legitimate Surname: (As in ID document) _____

4. Forenames in Full: _____

Name you are called by friends and family: _____

5. Date of Birth: _____

6. Present Marital Status: _____

7. Land of Birth: _____

8. Telephone Numbers (Work) _____ (Home) _____

Cell Phone: _____ Email: _____

9. In terms of section 26 (1) of the Birth and Death Registration Act, as amended, a woman after her Marriage may:

- (a) Assume her husband's surname;
- (b) Resume a surname, which she bore at any prior time,
- (c) Join her maiden surname or previous married surname with that of her husband or
- (d) Retain her Maiden name.

Pleased indicate in writing the surname under which you wish to be recorded in the populations register.

PERMANENT RESIDENTIAL ADDRESS OF MARRIED COUPLE AFTER MARRIAGE:

We hereby agree to the terms and conditions of this booking.

Signed at _____ on this _____ day of _____ 2007

GROOM

BRIDE